

Date: August 23, 2018

Manager-Department of Corporate Services,
M/s, BSE Ltd,
Registered Office: Floor 25,
PJ Towers Dalal Street
Mumbai 400001

Dear Sir/Madam,

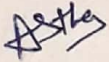
Subject: Copy of Letter, sent to the Shareholders for mandatory update of PAN and Bank details against their shareholding and to convert physical shareholding into demat

Reference: Scrip Code: ISIN:

1. In compliance with the provisions of Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed herewith a copy of letter (along with annexure) sent to the shareholders having shares in physical form, for the following compliances:
2. a) Mandatory furnishing the PAN and Bank details for updating master data with Company/RTA, in compliance with the SEBI circular SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 Dated April 20, 2018;
b) Mandatory converting physical shares in demat form before placing request for transfer of shares as per SEBI notification number SEBI/LAD-NRO/GN/2018/24 dated June 8, 2018. This notice has also been placed in the Company's website www.unickfix-a-form.com
3. Request to kindly take the above on your record.

Yours Faithfully,

For Unick Fix-a-form & Printers Limited



Astha Pandey

Company Secretary

Encl. As Above



Date: 23.08.2018

Subject: Seeking copy of PAN Card and Bank details

Folio No. /DP IP/Client ID: -----

Dear Shareholder,

Securities Exchange Board of India (SEBI) has vide its Circular No. SEBI/HO/MIRSD/DOP/CIR/P/2018/73 dated April 20, 2018, has mandated the Company/Registrar & Transfer Agent (RTA) to obtain copy of PAN Card and Bank account details from all the shareholders holding shares in physical form.

You are holding equity shares in the Company in physical form. Accordingly, you are requested to kindly furnish the following documents;

- (i) Self-attested copy of your PAN card;
- (ii) Original cancelled cheque leaf with printed name/attested bank passbook showing the name of account holder(s);
- (iii) Annexure 'A' as attached

You may send the above details latest by August 23, 2018 to the office of Registrar & Transfer Agent of the Company i.e. Big Share Services Pvt Ltd.

Further, SEBI has notification SEBI/LAD-NRO/GN/2018/2 date June 08, 2018 also mandated that transfer of shares of a listed company shall be in dematerialized form only with effect December 04, 2018 . Therefore, you are requested to get your physical shareholding dematerialized at the earliest.

We look forward to your timely and favorable response.

Thanking you,

Yours faithfully,

For Unick Fix-a-form & Printers Limited

Sd/-

Astha Pandey

Company Secretary



Annexure A

To,

Bigshare Services Pvt. Ltd.

A/802, Samudra complex, Near Klassic Gold,
Girish cold drink, C.G Road, Ahmedabad, Gujrat - 380009

Dear Sir,

I/We hereby furnishing the details as required by you: Kindly record the same and confirm:

Name of Shareholder (s)	
Folio No.	
PAN (Enclose self attested copy of PAN card of all joint holders)	
Bank Account No. of First name shareholder (Enclose name printed original cancelled cheque / attested copy of passbook)	
Name of Branch	
Branch Address	
IFSC No.	
MICR No.	
Email Id	
Mobile No./Telephone No.	
Name of Shareholder (s)	Signature of Shareholder(s)
I.	
II.	
III.	