

Date: 09th September, 2023

To,

The Listing Department
Bombay Stock Exchange Limited
Department of Corporate Affairs
PhirozeJeejeebhoy Towers,
Dalal Street, Mumbai - 400001

Subject: Summary of Proceeding of 31st Annual General Meeting held on 09th September, 2023 pursuant to Regulation 30 and Regulation 44(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations").

Reference: Scrip Code - 541503; ISIN - INE250G01010; SYMBOL: UNICK

Dear Sir/Madam,


This is to inform you that the 31st Annual General Meeting (AGM) of the Members of Unick Fix-a-form & Printers Limited was held on Saturday, 09th day of September, 2023 at 03.00 p.m. through Video Conferencing ("VC") & Other Audio-Visual Means ("OAVM") and concluded at 03:12 p.m.

We hereby enclosing the proceedings of the AGM pursuant to provisions of Regulation 30 read with Part A of Schedule III of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Please note that the voting results will be announced upon the receipt of Scrutinizer's Report and will be submitted as per Regulation 44(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Kindly take the above intimation on your records.

Thanking you,
For Unick Fix-a-form & Printers Limited


Astha Pandey
Company Secretary



Gist of Proceedings of 31st Annual General Meeting of the Unick Fix-a-form & Printers Limited

1. Date, Day, Time and Venue of the Meeting:

The 31st Annual General Meeting (AGM) of the Company was held on Saturday, September 09th 2023 and the meeting commenced at 03:00 P.M. through Video Conferencing or Other Audio Video Means (OAVM) for which purposes the registered office of the company situated at Block No. 472, Tajpur Road, Changodar, Tal. Sanand, Dist. Ahmedabad. GJ 382213 shall be deemed as the venue for the meeting and concluded at 03:12 P.M.

2. Proceedings in Brief

Mr. Purushottam Jagannath Bhide, Chairman of the Company occupied the Chair for the Meeting. The requisite quorum being present, Mr. Purushottam Jagannath Bhide called the meeting in order and informed the Members that the meeting is being held through video conferencing in accordance with the circulars and guidelines issued by Ministry of Corporate Affairs, Government of India and Securities and Exchange Board of India.

The Chairman of Audit Committee Mr. Purushottam Jagannath Bhide who is independent director was also present at the meeting to respond to the Queries related to Books of Accounts, etc.

Total no. of Members on the Cut-off date 01st September, 2023 was 1704 Members, as per the requirement of the Companies Act, 2013, in order to have a valid quorum at least 15 members are required to be present out of them total 17 Members attended through video conferencing.

The Chairman of the Company extended a warm welcome to all the shareholders, auditors and other invitees joining over video conferencing.

He then informed as under:

- pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules 2014 and Regulation 44 of SEBI (LODR) Regulations, 2015, the Company had provided the remote e voting facility through the platform of CDSL to the members of the Company to vote on the resolutions in respect of the business to be transacted at the AGM. The facility to cast e-vote as also made available during the AGM.
- Mr. Bhupen Navnit Vasa, Managing Director, Mr. Priyank Hemen Vasa, Whole-time Director, Mrs. Jyotiben rajeshbhai Solanki Independent Director, Ms. Khushi Rajendra Bhatt Independent Director, Mr. Purushottam Jagannath Bhide Independent Director, Mr. Mukesh



Ramanlal Patel, CFO and Ms. Astha Pandey Company Secretary have also joined the meeting through video conferencing.

- The Directors present were requested to introduce themselves.
- Mr. Mitt Patel, GMCA & Co., Statutory Auditor of the company has also joined the meeting through video conferencing.
- Since this AGM is being held electronically, physical attendance of the Members has been dispensed with and also the requirement of appointing proxy is not applicable.
- Electronic copies of the Annual Report for financial year 2022-23 have been sent to all the members whose E-mail Ids were registered with the Company or Depository Participant(s). Accordingly, the notice of the AGM and statutory auditor's report, Secretarial Auditor's report and its Annexure, there was no qualification or adverse remarks, were taken as read. It was also informed that the original documents including the Register of Director's Shareholding, Register of Contracts, copies of audited financial statements, etc., were available for inspection. However, the Company has not received any request from any shareholder for inspection.
- Further, there were no members who have registered themselves for asking their queries.

Mr. Heman Navnit Vasa Whole-time Director briefed the Members on the performance of the Company and related matters thereto.

The Company Secretary then informed the members that:

- The Company has appointed CS Vishakha Agrawal Proprietor of Vishakha Agrawal & Associates, (CP No. 15088, Membership No. 39298) Practicing Company Secretary as scrutinizer to scrutinize the remote e-voting prior and during the AGM in a fair and transparent manner.
- As per provision of Companies Act, 2013 and SEBI (LODR), Regulation 2015. The Company has provided to the members the facility to cast their vote through Remote e-voting and e-voting on the day of AGM. The electronic voting was commenced on 06th September, 2023 at 09:00 a.m. and end on 08th September, 2023 at 05:00 p.m. and e-voting was also conducted in the AGM.
- Results of e-voting will be intimated to BSE separately upon receipt of Report from the Scrutinizer within 48 hours from the conclusion of the Annual General Meeting.
- The business to be transacted at the Meeting as per notice dated 14th August, 2023 convening the 31st Annual General Meeting of the Company, the following businesses were transacted at the Meeting:

Ordinary Business

1. Consideration and adoption of Financial Statement of the Company for the financial year ended 31st March, 2023 and Reports of the Board of Directors and Auditors thereon;
2. Re-appointment of Mr. Priyank Hemen Vasa (DIN 06928383), a Director retiring by rotation;

Special Business

Astha



